

# Borough of Freemansburg

600 Monroe St., Freemansburg, PA 18017

## Council Meeting Minutes

Tuesday March 4, 2025-7:00 PM

➤ Pledge of Allegiance

➤ **Roll Call**

**Mayor:** Gerald Yob

**Council President:** Homer Lorrach

**Council Vice-President:** Jim Smith

**Council Members:** Charles Derr, Colleen Gallagher-**absent**, Rudolph Gallich-**absent**, Monica Elliott, Margaret Lorrach

**Council Secretary:** Ramona Ruiz

**Borough Manager:** Jonathan Itterly

**Solicitor:** Anthony Giovannini, Esq.

**Courtesy of the Floor:** Jeff Zettlemoyer wanted to submit a check in the amount of \$8,978.03 to the Borough of Freemansburg from the Old Freemansburg Association ("OFA") where he used to be Treasurer. He stated he has been trying to remove his name from the bank account with a current members but has been unsuccessful. Jonathan Itterly asked Jeff Zettlemoyer what type of organization OFA was registered as, and Jeff responded "A Non-Profit". Jonathan Itterly informed Jeff that the Borough would not be able to accept the check unless the check was authorized by the OFA Board of Directors. Beth Zeminski, a member of OFA was in attendance and informed Borough Council that OFA did not authorize the disbursement of the check and that she and Lynn Rogers are authorized signatories for OFA and they never signed the check. Jeff Zettlemoyer handed the check to Beth Zeminski. Jeff also had a bill in the amount of \$72.00 for certain accumulated fees over the last 3 years, which he handed to Beth Zeminski. Jeff also wanted to let the Borough know that the current organization he is affiliated with is looking for vacant land and structures for a first-time home buyer program. He indicated that he will forward the information about this program to the borough. Thirdly, Jeff wanted to formally apologize to Borough Council for a previous issue where he was accused of notifying HUD that the Borough was not adhering to proper payroll practices for a CDBG Grant program that Jeff was contracted by the Borough to oversee.

Patrick Esposito asked council how long the parking lot off Main Street will be roped off. Jonathan Itterly replied, it is temporary and due to the construction but will be removed soon.

### **Finance/Personnel**

- Payroll Reports for paychecks dated 2/20/2025. *Informational.*
- Bills paid dated 2/27/2025 in view of due dates to avoid late fees, signed by council. *Informational.*
- Bills to be paid dated 3/4/2025 to be signed by council. **Motion Required.**  
Motion to pay bills dated 3/4/2025 by M. Lorrach, 2<sup>nd</sup> M. Elliott -PASS 5-0.
- Remittance Reports from Portnoff Law Associates, Ltd. for sewer fees (\$908.66) and trash fees (\$165.00) *Informational.*
- Bankruptcy notice from Portnoff Law Associates for property owner Andres Carrasquilla Jr. and Kerri L. Kostic, address 214 Clearfield Street, for delinquent trash and sewer fees from 2021 to 2023. The total amount owed to the borough is \$2,145.00. *Informational.*

- Notice of Liquid Fuels Tax Fund Payment to be paid on 3/3/25 in the amount of \$78,417.41. *Informational.*
- **Council Meeting Minutes:** 2/18/2025 (absent Colleen Gallagher & Rudy Gallich). 2 corrections:  
1.) Monthly Tax Reports for Nov, Dec & Jan item removed due to item being left on from previous meeting held 1/21/25. 2.) "Informational" added to Whitetail Service Overview item. 1 addition: Attendees confirmed for the award ceremony at DeSales for the Top 2025 Project. **Motion Required**  
Motion to authorize Council Meeting Minutes dated 2/18/2025 with 2 corrections and 1 addition, by M. Lorrach, 2<sup>nd</sup> J. Smith -PASS 5-0.

### **Community Development, Public Safety & Fire Company**

▪

### **Sewer, Sanitation, Streets/Public Works**

▪

### **Parks & Recreation**

- Freemansburg Carnival May 13-17. Discuss Fire Company Parks and Rec split. **Motion Required.**  
Motion to authorize the Parks and Recreation and Fire Departments to split proceeds from the Carnival on May 13-17 50/50 by J. Smith, 2<sup>nd</sup> M. Lorrach -PASS 4-1 (M. Elliott Abstain).

### **Police Department**

- Review February Police report (distributed at meeting). *Informational.*
- Northampton County Drug Task Force Agreement and MOU. Authorization for Council President and Police Chief to execute agreement on behalf of the Borough. **Motion Required.**  
Motion to authorize Council President and Police Chief to execute agreement by J. Smith, 2<sup>nd</sup> M. Elliott -PASS 5-0.

### **Mayor, Manager & Council President**

### **Miscellaneous**

Open Meeting Adjourn: 7:23PM

**Executive Session: litigation, property acquisition & personnel matters**  
**Executive Session Agenda:**

Finalize Ordinance #2025-002.

Executive Session Start: 7:26PM, Adjourn: 7:36PM

Open Meeting Start: 7:36PM, Adjourn: 7:45PM

Motion to Adjourn by J. Smith, 2<sup>nd</sup> M. Lorrach -All Ayes.

Respectfully Submitted by: \_\_\_\_\_

  
Ramona Ruiz, Council Secretary

Approved by Council: 1 APRIL 2025

Date

Certified: \_\_\_\_\_

  
Ramona Ruiz, Council Secretary